

# MINUTES BIG RAPIDS TOWNSHIP ZONING COMMISSION

**Tuesday, March 16, 2010 – 7:30 p.m.**

**Big Rapids Township Hall, 14212 Northland Drive, Big Rapids, MI 49307**

**I. CALL TO ORDER: 7:30 p.m.**

Chairman, Shane called the regular monthly meeting of the Big Rapids Charter Township Zoning Commission on March 16, 2010 at the township hall.

**II. ROLL CALL**

Present: Jim Shane, Lisa Davidson, Shirley Fitzgerald, Glenn Patrick, Mike Hults and Linda Osborn; Absent: Philip Keating. The record shows a quorum present. Also present Maxine McClelland, Zoning Administrator and Mae Emerson, Recording Secretary.

**III. APPROVAL OF MINUTES:**

Minutes – January 19, 2010

- o Annual Meeting Minutes
- o Monthly Minutes

M. Hults moved both the Annual and regular minutes of January 19, 2010 be accepted and placed on file as presented; seconded by S. Fitzgerald; Yeas: M. Hults, S. Fitzgerald, J. Shane, L. Davidson, G. Patrick and L. Osborn; acceptance of minutes carried unanimously with six yeas.

**IV. PUBLIC COMMENT: None.**

**V. PUBLIC HEARINGS. None.**

**VI. SITE PLAN REVIEW: None.**

- o Proposed Real Estate Office

Bill Schriver, representing property owner, briefly reviewed the request. M McClelland reviewed history of the area zoning. M. Emerson informed the Zoning Commission that the Mecosta County Road Commission verified that Northland Drive in that area has a 100 ft right of way.

Mr. Schriver explained the owners plan to build a one story frame office building on a slab, half of the space will be rented out. Mr. Schriver informed the Board the areas is about 2 ½ to 3 foot above the crown of the road and the topography is fairly level. The owners plan to just even out the site. There should be no problem with drainage.

It was a consensus of the Zoning Commission the use would be acceptable. Mr. Schriver was informed the Commission would require a sealed survey with a Class "B" site plan, without a seal would be acceptable for the public hearing in April.

**VII. CORRESPONDENCE:** None.

**VIII. OTHER ITEMS FOR DISCUSSION:**

1. 2010 Census

Mae updated the Zoning Commission on the census progress. Jim Shane and Linda Osborn volunteered to be on the Complete Count Committee along with Mae, Maxine, John Caserta and Kathy Heavner. Mae has been working with Mary Cleveland of the Census Bureau toward trying to get an accurate count of the students. Beginning March 22 there will be a "Take 10 Map" on the census web site that will show daily returns of census forms by area.

**IX. UNFINISHED BUSINESS:**

1. Planning Enabling Act

A brief discussion was heard.

**X. ADJOURNMENT:**

As no further business was before the Board S Fitzgerald moved the meeting be adjourned. The next meeting will be on April 20, 2010 at 7:30 p.m. at the Big Rapids Township Hall or at the call of the Chair. Meeting adjourned at 8:30 p.m.

Motion to approve the Zoning Commission Minutes of March 16, 2010 as presented by: seconded by:

Roll Call Vote:

\_\_\_\_\_, Chairman

\_\_\_\_\_  
James Shane  
Township Zoning Commission

Date Approved