

POLICY & PROCEDURES COMMITTEE

Meeting opened at 4:00 P.M. Wednesday, February 16, 2011 at the boardroom of Isabella Bank and Trust.

Present: David Hamelund, Bonnie Clark, Sherri Gilbert and Penny Currie and Absent: Maxine McClelland, Joanne Brown and Joe Spedowski
Also in attendance: Bruce Everett

Discussion began with Section 6 - Records Management
The group continued with 6.6,6.11,6.12 and completed Section 6.

Discussion moved to Section 4. Discussion started with 4.2,4.3,4.4,4.5,4.6,4.7. At 4.8 a lively discussion centered around how much, if any, rights the Supervisor had to moved money from one Department to another without board approval. It was agreed the chairman would bring this section up at the next board meeting for a decision. We continued on with Sections 4.9thru 4.19 inclusive

The meeting closed at 6:00 P.M.

The next scheduled meetings:

March 2, 2011 4:00 P.M. at the Isabella Bank & Trust board room.

These meeting will continue to review Section 4.

Respectfully submitted
David Hamelund