

**BIG RAPIDS CHARTER TOWNSHIP BOARD  
REGULAR MEETING TUESDAY, MARCH 2, 2010  
HELD AT THE BIG RAPIDS TOWNSHIP FIRE HALL**

**CALL TO ORDER:** 7:00 p.m. McClelland, Gilbert, Hamelund, O'Neil, Osburn, Smith present. Winegar absent. All lead in the Pledge of Allegiance.

**ADDITIONS TO AGENDA:** O'Neil asked to place the Industrial Park Committee Policy to unfinished business.

**PUBLIC COMMENT:** None

**CORRESPONDENCE:** So noted

**APPROVAL OF FEBRUARY MINUTES:**

A motion to approve the February minutes as printed was made by O'Neil. Seconded by Hamelund. Motion carried.

**APPROVAL OF FEBRUARY TREASURER'S REPORT:** Tabled until the April meeting

**MONTHLY REPORTS:**

**Fire Department:** Report given by Chief Butterfield. Steve Buckner with Spencer Manufacturing, Inc spoke to the Board regarding the problems incurred with Phillips Ford's failure to get the approved 2010 chassis ordered and that they cannot locate a 2010 chassis. A motion to bypass the purchasing policy in order to purchase a 2011 chassis from Don Woodhams Inc. Ford Lincoln Mercury for an additional \$1673.00 was made by Gilbert. Seconded by Osburn. Motion carried on roll call vote.

**Building Department:** The board received a copy of Tom Berg's proposals in regards to the departments budget. No action taken

**Utilities:** Steve Sobers reported to the Board

**UNFINISHED BUSINESS:**

**CreeksEdge Easement:** Tabled until the April meeting

**Perry Street Lift Station Pump:** Tabled until the April meeting

**Sewer Rates:** Tabled until the April meeting

**Township Committees – Policies & Procedures:** Three letters of interest were received. A motion to appoint Joe Spedowski, Joanne Brown, Bonnie Clark, Sherri Gilbert, Dave Hamelund, ex-officio Maxine McClelland, members of the policy and procedure committee. All members of the committee will be voting members and this committee will be subject to the Michigan Open Meetings Act. Its first charge will be to write any and all policies and procedures on how township business is to be conducted. During its first meeting an outline will be drawn up showing its scope of work, if staff will be required and a budget for legal consult. The outline ect. Is to be submitted to the full township board for approval at its April meeting was made by O'Neil. Seconded by Hamelund. Motion carried.

**Industrial Park Committee Policy:** A motion to establish Big Rapids Township Industrial Park Policy No. 1 was made by O'Neil. Seconded by Hamelund. Motion carried.

Big Rapids Township Industrial Park Policy No. 1

All Contacts written or verbal in regard to the Big Rapids Township Industrial Park, received by Big Rapids Township personnel, Mecosta County Development Corporation or the City of Big Rapids, the Big Rapids Township Clerk is to be notified. The Clerk will then contact the chairperson of the Industrial park committee. In case the clerk for any reason is not accessible, the call or contact will be made directly to the chairperson of the Industrial Park Committee.

A minimum of three members of the committee are to be involved in all showings and discussions of land in the Industrial Park.

Hamelund motioned to make the Mecosta County Development Corporation the lead organization for marketing the Big Rapids Township Industrial Park and to have their phone number added to the billboard, any literature and website with McClelland to take the responsibility of adding their phone number. Seconded by O'Neil. Motion carried

**NEW BUSINESS:**

**Road Commissions 2010 Proposed Projects:** Consensus of the Board is 18 Mile Rd.

**Spring Clean-up:** A motion to set May 1<sup>st</sup> as the Township's spring clean-up day was made by O'Neil. Seconded by Gilbert. Motion carried.

**APPROVAL OF BILLS:**

A motion to approve the payment of bills in the amount of \$44,903.04 this includes the Eaton Heating and Cooling bill split between the Fire Department and Township was made by O'Neil. Seconded by Osburn. Motion carried on roll call vote.

**PUBLIC COMMENT:**

Bonnie Clark spoke to the Board

**ADJOURNMENT:**

Meeting adjourned at 8:20 pm.

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Clerk

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Supervisor