

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, JANUARY 5, 2010
HELD AT THE BIG RAPIDS TOWNSHIP FIRE HALL**

CALL TO ORDER: 7:00 p.m. McClelland, Gilbert, Winegar, Hamelund, O'Neil, present. Osburn and Smith absent. Pledge of Allegiance.

ADDITIONS TO AGENDA: Hamelund would like budget questions added under new business.

APPROVAL OF DECEMBER MINUTES:

A motion to approve the December minutes as printed was made by Winegar. Seconded by O'Neil. Motion carried.

APPROVAL OF DECEMBER TREASURER'S REPORT:

A motion to approve the December treasurer's report as presented was made by Gilbert. Seconded by Hamelund. Motion carried.

MONTHLY REPORTS:

Chief Butterfield reported on the Fire Department. Discussed with the Board filling the second assistant chief position that has been open. A motion to approve Perry Douglass to fill the second assistant chief position was made by Hamelund. Seconded by Winegar. Motion carried. A motion to approve the purchase of two new ladders for up to \$625.00 was made by O'Neil. Seconded by Winegar. Motion carried on roll call vote.

UNFINISHED BUSINESS:

Avigation Easement Status: A meeting is set for January 6th at 2:00 pm with the City of Big Rapids. Jim White would like to meet with Township at 1:00 pm.

Northland Drive Sewer Easement Status: Still waiting on Creeks Edge. A motion to direct Mike Ozer to give Creeks Edge a deadline of February 2nd regarding the easement, after which time they will be on their own was made by O'Neil. Seconded by Winegar. Motion carried.

Sewer Rates: Tabled until the February 2nd meeting.

NEW BUSINESS:

2010 Meeting Dates: A motion to go back to one meeting a month, 7:00 pm, the first Tuesday of the month except for election months and revisit for the need for two meetings in March with the possibilities of setting aside the third Monday morning at 8:30 am for any special meetings that may need to take place was made by O'Neil. Seconded by Hamelund. Motion carried.

2010 meeting dates: January 5th, February 2nd, March 2nd, April 6th, May 4th, June 1st, July 6th, August 10th, September 7th, October 5th, November 9th, December 7th, and January 4, 2011.

2010 IRS Mileage Reimbursement Rate: A motion to set the Townships mileage reimbursement rate for 2010 the same as the IRS \$.50 was made by O'Neil. Seconded by Winegar. Motion carried on roll call vote.

NEW BUSINESS CONTINUED:

2010 Salaries: Discussion regarding pay increases. A motion not to grant any pay increases and to have salaries remain at the 2009 pay scale was made by Winegar. Seconded by Gilbert. Winegar; yes, Gibert; yes, O'Neil; yes, Hamelund; yes, McClelland; no Osburn and Smith absent. Motion carried on roll call vote.

A motion to make the cemetery labor position filled by Scott Winget a full time position with the townships benefit package effective January 5, 2010 was made by Winegar. Seconded by Hamelund. Motion carried.

Cemetery Labor – Scott Winget

\$11.23 hourly wage.

Work week is Monday-Friday. If working a Saturday, one day will be taken off during that pay week to compensate.

Overtime will only be authorized for the month of May in preparation of Memorial Day. All other overtime must be pre-approved in the form of a motion by the Township Board in order to be paid any overtime hours.

Blue Cross Blue Shield Medical Insurance for employee only.

Pension Plan – Township contribution of 10% of annual total compensation.

Medical reimbursement plan of \$2400.00/year.

Sick leave – 1 day/month – may not be used until actually earned.

Annual leave – 1 day/month – may not be used until actually earned.

Seven paid holidays:

New Years Day

Memorial Day – 8 hours paid in addition to regular labor hours worked on this day.

Independence Day

Labor Day

Thanksgiving Day

Christmas Eve Day

Christmas Day

BUDGET QUESTIONS:

Hamelund had some budget questions. Discussion. No action taken.

APPROVAL OF BILLS:

A motion to approve the payment of bills presented in the amount of \$130,980.30 was made by Winegar. Seconded by O'Neil. Motion carried on roll call vote.

PUBLIC COMMENT:

Joanne Brown spoke to the Board.

ADJOURNMENT:

Meeting adjourned at 8:00 p.m.

Clerk

Supervisor